

## **BSEE Scientific Integrity Training Plan**

### **Overview:**

A one-hour online training course is available in DOI Learn to support compliance with the scientific integrity policy. This training will be assigned to BSEE employees as outlined in the below training plan. This training is mandatory for all employees, except those listed as exempt in Category Three of the training plan below.

### **Training Plan:**

Category One (Must take training once):

- All BSEE employees (except those listed in Category Three below), including permanent, term, and temporary employees on a greater than 90-day appointment; and
- All temporary employees who have previously served on a less than 90-day appointment and have been rehired to serve on a subsequent less than 90-day appointment.

Category Two (Must take training every 2 years):

- BSEE Senior Executives and Senior Leaders; and
- All BSEE scientists, analysts, and engineers (e.g., in series 0028, 0150, 0193, 0301, 0306, 0343, 0401, 0408, 0801, 0802, 0810, 0819, 0881, 1301, 1311, 1313, 1350, 1371, 1412).

Category Three (Exempted from the training):

- New temporary employees on a less than 90-day appointment (such as short-term student interns, with limited time for work and training). If an employee is rehired for a second appointment, the employee is considered to be under Category One (training is required);
- Office administration staff (Series 0303, 0318, 0326);
- Student trainees (Series 0399); and
- Correspondence analysts (Series 0301).

All new BSEE employees must take the training (except those noted above in Category Three).

### **For more information:**

Links to the policy and other relevant information are available at: <https://www.bsee.gov/what-we-do/research/scientific-integrity>

For questions, email [science@bsee.gov](mailto:science@bsee.gov). For issues related to DOI Learn, please contact Warren Jones, Human Resources Division, [warren.jones@bsee.gov](mailto:warren.jones@bsee.gov) or 504-736-3273.